



WisDOT e-Contracting Committee Meeting

When: Wednesday, March 15, 2017

Time: 9:30 AM – 12:30 PM

Location: Madison Hill Farms – Waukesha Room 701

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ATTENDEES:

X	Sharon Bremser	X	Bill Strobel
	Beth Cannestra	X	Mike Treazise
X	Nate Czech	X	Brenda Veaser
X	Randy Knoche	X	Nathan West
X	Mike Kretschmer	X	Mike Bakalars
X	Dan Meinen	X	Darin Blang
X	Carrie Murphy	X	Joe Bunker
X	Biren Patel	X	Troy Gagner
X	Mitch Patoka	X	Derek Hungness
	Diane Phaneuf	X	Mike Statz
X	Jeff Stewart	X	Brian Wilson
		X	Deb Webb-Franseen
Time	Lead	Topic	
9:30 AM	Sharon Bremser	Introductions	
9:35 AM	Sharon	New Items <ul style="list-style-type: none"> Planning training for upcoming implementation Dan Meinen has a form to be distributed and completed by firms. This will collect the User/Admin data for Masterworks initial setup. Users/Admin will be able to modify as needed 	
9:50 AM	Group	Review estimate using WBS <ul style="list-style-type: none"> STH Hwy 100 and Burleigh St. Intersection example WBS. Scoping discussion. Attaching Files discussion 	
11:10 AM	Dan Meinen	Review consultant registration process <ul style="list-style-type: none"> Dan demonstrated use of online form that will allow firms to fill out basic information about the firm and key staff that can be loaded into Masterworks. 	

11:20 AM	Mitch Patoka	Review bi-monthly solicitation process <ul style="list-style-type: none"> • Solicitation and review bi-monthly processes in Masterworks • Improvements coming in April from Masterworks
12:00 PM	Shari	Review contract process <ul style="list-style-type: none"> • Shari highlighted new changes and future changes
12:15 PM	Group	Round Robin <ul style="list-style-type: none"> • Next meeting will be scheduled around the middle of April
12:30 PM	Shari	Adjourn